Santa Clara Valley CSI Invites You To
A Four Course Wine Pairing Dinner Party

Join us for a festive and relaxing evening with good food, good wine and good company. This fun holiday event brings together the construction community for a nice evening with friends new and old. The date could not be better either, the first of the month before everyone is too busy with family and other holiday parties.

$40 per person

Members, Guests, Spouses and Significant Others are Welcome and Encouraged to join the festivities.

6:30 PM Social Gathering, No Host Bar
7:00 PM Dinner

First and Second Courses, Paired with a Selected Wine
Assorted Patés with Toast or Crackers
Spinach Salad with Dried Cranberries and Candied Walnuts. Fresh Rolls.

Third Course, Paired with Selected Wines
Prime Rib or Salmon with Champagne Sauce
Garlic Mashed Potatoes and Gravy. Seasonal Vegetables.

Fourth Course, Paired with a Selected Dessert Wine
Créme Brule

Don’t forget to bring an unwrapped toy for Toys for Tots.

Wine pairing services courtesy of Ron Ronconi, AIA, NCARB, CSI, CAS Architects, Inc.
Wines courtesy of Jeff Cremona, CSI, Otis Elevator Company
and Ron Ronconi, AIA, NCARB, CSI, CAS Architects, Inc.
Centerpieces courtesy of Scott Tyson, CSI, CDT, Grace Construction Products
And Rose Garrison, CSI, Dunn Edwards Paints
Holiday Interlude courtesy of Mike O’Donnell, CSI, PlasterConnect.com

RSVP, with your choice of meat,
by noon on Tuesday, November 29th, 2005.
Gus Sharvey, CSI, at (408) 629-4088
or by email gussharvey@sbcglobal.net

Ramada Inn Silicon Valley
1217 Wildwood Avenue, Sunnyvale
(Lawrence Expressway and 101)
President’s Message by Dave Ingram

2005-2006
Board of Directors

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Region Director
Mike O’Donnell, CSI
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Matt Crawford’s, CSI, CCPR, of Kelly Moore Paint, provided October’s meeting presentation on the Master Painters Institute’s specifications standards.

Including the good and the contrary was another example of why being a member of the Santa Clara Valley Chapter is a smart thing to do.

If you specify paint or depend upon paint specifications for your projects, Matt was able to put a real world face to the options from MPI.

Matt covered the really great information in the MPI’s two binders and a few of the inconsistencies of how the MPI systems are devised and applied.

There was also some lively discussion and comments from the floor. In short, you should still contact your local and trusted paint architectural representative for more definitive answers and guidance.

The holidays are upon us, and all members and friends are invited for this month’s celebration with our CSI friends and family.

I look forward to this festive four course wine pairing dinner event; and of course please bring an unwrapped toy for the Marine’s Toys for Tots campaign, Co-chaired by Mike O’Donnell, CSI of O’Donnell Plastering and Ron Adams, CSI of Hill Brothers Chemical Co.

As in past years this is always a great and enjoyable event and I look forward to seeing you all there.

Happy Holiday!

Summary

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Albert Wege, CSI, CCCA and Nancy Rhea, CSI.

Guest speaker Matt Crawford, CSI, CCPR.
History of CSI

Part 1: In the Beginning

Prior to World War II, society and the process of construction was very different from what we know today. Keeping the story short, WWII’s technological advancement forced drastic changes in the burgeoning construction that was its aftermath. New materials, demands for skilled workers who weren't there and cutthroat competition (frequently unscrupulous) created conditions that specifications of that time were not able to cope with.

The simply phrased specifications that only indicated intent (based on the expected pride of workmanship and integrity of the contractor [with nary a thought of loop holes or substitutions]) were GONE. The specs were very weak in organization making it difficult to find what you wanted. The arrangement

History cont’d on Page 5
CSI, Santa Clara Valley Chapter (Draft, Board Approval Pending)

PLACE: Ramada Inn, Sunnyvale

DATE: November 3, 2005

I. The meeting was called to order by Dave Ingram, CSI.

II. Attendees

A. Board Members Present:
   - Dave Ingram, CSI – President;
   - Albert Wege, CSI, CCCA – Treasurer;
   - Krista Nelson, CSI, LEED AP – Secretary;
   - Jim Balboni, CSI – Immediate Past President;
   - Hannah Moyer, CSI, CDT – Professional Director;
   - James O’Keefe, CSI – Industry Director, CSI

B. Committee Members Present:
   - Gustav Sharvey, CSI – Operating/House;
   - Julie Brown, CSI, CCS, SCIP – Editor/Historian, Awards

The minutes of the previous meeting were reviewed by those present. It was moved by Albert Wege that the minutes for the October Board Meeting be accepted as written; the motion was seconded and carried.

Treasurer’s Report: Report will be filed.

The secretary’s address is the “physical” address when required for various financial forms.

There is a concern that we were below our minimum for dinner attendance for two of the last three months. This should be taken into account in negotiating for next year’s contract.

Albert is going to look into getting a printer for the credit card machine to help with tracking of credit card charges.

Region Director’s Report: No report.

President’s Report:

Institute has sent out a call for nomination of judges for the Michelangelo Award.

Frank Gehry will be presenting at the 50th CSI Annual Convention.

See the President’s Message.

Unfinished Business: None.

New Business: Region Technical Committee has requested that each chapter send anything related to sustainable regulations. Hannah will email the actual request to the board members.

Committee Reports

Income Stream: No report.

Membership: No report.

Educational Seminar:

There were 15 attendees. The evaluations were good to excellent; no poor reviews. The seminar was profitable.

Dave Ingram will work with Hannah to send out a President’s letter thanking the attendees for their attendance and providing further information on CSI.

Programs/Technical:

Programs have been set up for January through March.

Hannah Moyer is working with SMACNA on a potential lunch-

Minutes cont’d on Page 5
Minutes continued from Page 4

time tour through Therma with lunch provided and a separate presentation for the evening program.

AIA Liaison: No report.

Greeter/Raffle: Silent auction for Sharks tickets provided by JKB Specifications. Dunn Edwards has also donated a gift certificate for any Giants game next year. This will be held until a later date closer to baseball season.

Annual Roster: No report.

Editor: Newsletter went out on time. All is well.

Historian: Julie Brown has some VHS archives from old programs. She would like to have these copied to DVD. Jim Balboni will transfer them to DVD.

Awards: The task team for the Harry Hadges award will present next month when the proposal is complete.

Website: No report.

Operating/House: The email address issue has been resolved.

Toys-for-Tots: Flyers are available for distribution.

Marketing Committee: Dave Ingram has more flyers available for distribution for sponsorships. He is updating the database and is contacting potential sponsors.

Hannah and Albert attended the CSI CA Academy. Albert and Hannah will work on an article for the newsletter. It was well worth the money and has already probably saved his company the cost of the seminar.
Summary

West Region Report

was Karen Collins President of Redwood Empire Chapter who literally sacrificed herself to the contest. She is on the mend now, but warns us not to get too close to anything with tiny wheels, a wagon and concrete.

Many thanks to Morris Gee and John Petrucelli who led the Sacramento Host team. They put on a Conference for the Region that will long be remembered, great programs on Friday and Saturday as well as delightful meals with good friends both familiar and new. Membership and leadership were the key themes of the conference workshops and events. Bryan Varner, Region Membership Chairman and Lacey Mitchell from CSI staff put on a wonderful session on using the recruitment tools and programs to boost membership. Hopefully every Chapter membership Chairman was in attendance to learn the skills of navigating the web-based tools CSI has to offer and pick up some terrific pointers.

Those who thought learning how to better run meetings would be tedious and boring were pleasantly surprised to discover our secret weapon, Mrs. Leona White, AIP. Her presentation on using Robert’s Rules of Order kept us on our toes and informed even the most experienced leaders in the crowd. You should have been there!

Before I go into detail on all the great programs and fun you missed, let me just remind you to mark your calendar for the 2006 Region Conference to be held in Reno, NV Nov. 2-5, 2006 at the Reno Hilton Hotel. This is your next opportunity to make up for lost time and start to understand the connection between CSI and your career in the Construction Industry. The Region is the conduit between your local network and expanding it to include professionals you need to know in the state and around our area. Being well connected provides career stability, advancement opportunities and even some long term relationships. You know the old saying, “it’s who you know” that counts.

Back to the Conference highlights. Once a year we take time to recognize those who have gone out of their way to advance the success of the Region. Much like the Chapter Awards Celebration, the Region Awards Program featured both long time members and up-and-coming leaders as well as special thank you’s to our association partners.

For a complete list of the Awards presented, please check the West Region website HYPERLINK http://www.westregioncsi.org. And be sure to congratulate these members when you see them on their outstanding effort on behalf

Sing Along with CSI

By Paulette Salisbury, FCSI, CDT

“The train has left the station and we are all on track, We’re roaring into Reno, when CSI comes back. (To the tune of Johnny Cash’s Folsom Prison). Oh yes, we’re roaring into Reno to have a great time!” That might be the theme song for the 2006 Conference but I was inspired to reinvent those lyrics by the terrific spirit generated at the Sacramento West Region Conference whose theme was Transportation Crossroads.

If the Ophir Prison Band didn’t get your blood pumpin’ then I don’t know what would! Whoa, what a hoot they were at the Saturday night party of the West Region Conference. Duane Johnson (aka Monica) and his Duane’s World Committee hosted a blow out event where we all let our hair down in some good fun. The greatest trooper

West Region cont’d on Page 8
Mr. Wolfe Goes to Washington

15 June 2005, Alexandria, VA

Along with the rest of the rookie directors, I arrive in Alexandria the Wednesday before the June board meeting. Incoming directors, who do not take office until July, attend the June board meeting so they can learn how board meetings work before being required to participate.

Our preparation for this meeting began well before we arrived. For each meeting, board members are required to read an amazing number of reports submitted by Institute directors, officers, committees, and task teams. Other mandatory reading includes the board operating guide, Institute policies, staff lists, committee appointments, expense forms, teleconference instructions, and other odds and ends; altogether, there are about fifty documents to read. Whew!

The orientation for incoming directors and officers is long as there is a lot to learn. For many of us, this is the first time we see what goes into budgets, schedules, and planning for the many events we enjoy each year. Thursday morning starts with introductions, followed by explanations of bylaws, board policies, and our responsibilities as members of the board. We end the morning with a game of “Board Guide Jeopardy.”

After lunch, Executive Director Karl Borgstrom discusses our strategic plan; treasurer Gene Valentine explains our budget, with countless graphs to illustrate where we have been and where we are going; and we end the day with discussions of board meeting structure and schedules, parliamentary procedure, reports, and committee appointments. And then, after a few extracurricular evening conversations, it’s off to bed, with visions of financial reports dancing in my head!

Friday morning’s feature event is a trip to CSI offices. Here we meet the staff, learn about their part of the operation, and are entertained by a silly string sneak attack. This is a hard-working group that doesn’t get much credit for the work they do. (We’ll revisit this in a later column.)

Immediately after entering the Institute office, I take a few moments to meditate before the picture of Lord Betts, Institute President, Protector of the MasterFormat, and Defender of the PRM. My first board meeting

After Friday lunch, I attend my first real, live, honest-to-gosh meeting of CSI’s Board of Directors. Incoming officers also attend, but they have served previously, so for them, it’s no big deal. Some Institute directors also have previous service. But for me, it’s my first time, and I enter with great expectations.

The current directors and officers take their places in the center of

Wolfe continued on Page 9
objectives that would encourage membership. These had to be realistic and far reaching enough to endure without change. The six settled on were:

1. Provide a forum for exchange of information among government and non-government people physically and technically involved in the construction industry – with the objective of improving the quality, clarity, and technical validity of construction specifications;

2. Develop a greater appreciation of the value of the specification as a construction document;

3. Cooperate with, rather than compete against, existing organizations in related fields of endeavor thereby avoiding duplication of work;

4. Interest scholars from architectural and engineering schools in developing practical courses in preparing construction specifications;

5. Develop a means for circulating building research information acquired from valid sources;

6. Develop and maintain current background information on construction materials and methods applicable to construction specifications.

Given this, it was foreseen that CSI’s growth must be in an orderly manner, if not, it would enter into areas for which it was not suited. So, concurrently it was determined to define what CSI should not do:

- Establish any semblance of a specification writer’s union or similar pressure group interested primarily in self-advancement;
- Emphasize pre-written specification material at the expense of promoting basic principles and suitable background information underlying specification preparation;
- Engage in public lobbying or political activities;
- Attempt to establish the new organization as a super-authority in evaluating construction materials.

The Certificate of Incorporation was signed on March 8, 1948 and filed in Baltimore MD eleven days later. On April 5, 1948 the new 45-member-strong organization had its first official meeting at which Officers and Directors were elected, bylaws adopted and Washington DC was designated as its location.

The bylaws established the types of membership as Active and Associated (which was changed to Industry, a classification that restricted leadership assignments). These members resented their position of financially supporting the Institute without voice representation and made it an issue through resolutions at several Annual Conventions.

Today’s classifications of Professional, Industry, Associate, Intermediate, Student, Retired, Emeritus, and Honorary are more representative of our times. Regardless of the designation, emphasis had been and still should be “Active.” We cannot help ourselves, each other, a Chapter, the Institute, and the industry in general without active members.

To be continued next month.
A special thanks goes to our Region Awards committee of John McCaffrey, FCSI, CCS, AIA and Joe Dworkin, FCSI, CCCA who prepared the certificates and lovely inscribed glass sculptures. The memorial awards are selected by a jury of members and we thank the jury members this year; Mary Schofield Nowee, RA, CSI, CCS; Tim Maliepaard, CSI, CDT; Dina Moyer, CSI; Jan Piccola, CSI; Mike Smith, CSI, CCS, CCCA. The efforts of all these folks help us make the awards ceremony a more meaningful way of recognizing the best and brightest in CSI in the West Region.

The meeting of the Institute board of directors was a pleasant surprise and, to me, an impressive display of an orderly meeting. Afterward, I think we should be able to do the same thing at our chapter meetings, but on reflection I realize there is a trick - there isn't just one meeting, but three!

The first of these meetings, the Recommendations/Issues Workshop, takes place Wednesday afternoon. This meeting is not a formal meeting of the board of directors. There is an agenda, and some rules of order are observed, but the discussion is free flowing. Even so, the meeting is orderly and, despite straying a few times, we stick to the agenda, cover everything, and finish on time. In a sense, this meeting allows everyone to speak their minds without worrying about motions, votes, and other formalities.

Another result of this first meeting is completion of a consent agenda. This is a great device that speeds up the formal board meeting by deciding in advance what will be discussed. For example, one of the items on the board meeting agenda might be a report from the Director of Extraplanetary Chapters. Board members, having read the report before coming to the meeting, may decide there is nothing to discuss, and agree to put it on the consent agenda. When the board of directors meets in formal session, everything on the consent agenda is accepted by a single motion, rather than bringing up each item separately. Anyone is free to keep items off the consent agenda, and this right is exercised several times in the Wednesday meeting.

Next month: The real thing. Thanks to Joy Davis, Institute Communications Manager, for this month’s picture.

How to Change Your Personal Information with CSI

It is very easy to change your personal information at www.csinet.org. Just log in with your name and password, as described on the web site. Then you have access to updating your new address, new employment, or new e-mail address......all at your fingertips. This way you will be sure to receive everything from Institute and our chapter.

Wolfe cont’d from Page 7

the room, while the rookies take seats in the rear - in the Peanut Gallery (also known by other less dignified names). Incoming directors and officers are free to take part in discussions, but do not vote.

Having attended numerous chapter board and committee meetings, I have often felt we could do a better job. Despite the best intentions of the president or committee chair, the meetings quickly degenerate into random conversations and multiple simultaneous discussions. They also tend to run longer than scheduled, or are adjourned before all agenda items have been addressed.

Sheldon Wolfe, RA, FCSI, CCS, CCCA, Institute Director, North Central Region, CSI
This Holiday Season the Santa Clara Valley chapters of Construction Specifications Institute (CSI) and AIA are joining forces again with United States Marine Corps of San Jose for their TOYS FOR TOTS campaign to help the less fortunate of our community.

They requests toys that be new and in their original packages. Please do not wrap packages.

See below for a drop-off barrels in your area. These barrels will be moving from place to place around the Bay Area, so it will be easy to find a container to place the new toys in. Over the past six years we have donated over two hundred barrels of toys. Great Work. Let’s try to hit the mark of 250 barrels this year!

Drop-off barrels will be at the following locations:

<table>
<thead>
<tr>
<th>Date In</th>
<th>Date Out</th>
<th>Company</th>
<th>Street Address</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>AIA Santa Clara Office</td>
<td>325 S. First St., 1st Flr.</td>
<td>San Jose</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>CAS Architects</td>
<td>1023 N. Shoreline Bl.</td>
<td>Mtn. View</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>Dowler-Grueman Arch.</td>
<td>550 Ellis Street</td>
<td>Mtn. View</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>Devcon Construction</td>
<td>690 Gibraltar</td>
<td>Milpitas</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>HDR Architecture</td>
<td>650 Castro Street, #500</td>
<td>Mtn. View</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>Watry Design Group</td>
<td>1700 Seaport Blvd. 2nd Flr.</td>
<td>Redwood City</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>Santa Clara Builders</td>
<td>400 Reed Street</td>
<td>Santa Clara</td>
</tr>
<tr>
<td>Exchange</td>
<td></td>
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<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>Sugimura &amp; Associates</td>
<td>2155 S. Bascom Ave.</td>
<td>Campbell</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>Hill Brother Chemicals</td>
<td>410 Charcol Avenue</td>
<td>San Jose</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/13/05</td>
<td>O’Donnell Plastering</td>
<td>2318 Lafayette Street</td>
<td>Santa Clara</td>
</tr>
<tr>
<td>12/15/05</td>
<td>12/15/05</td>
<td>AIA Holiday Party</td>
<td>To be determined</td>
<td>—</td>
</tr>
<tr>
<td>12/01/05</td>
<td>12/01/05</td>
<td>CSI Holiday Party</td>
<td>To be determined</td>
<td>—</td>
</tr>
</tbody>
</table>

The barrels were donated by Chemical Compounding and Hills Brother Chemicals.

Call Ron Adams 408-838-6773 or Mike O’Donnell 408-988-4965 with questions.

Have a Happy and Safe Holiday Season