

SANTA CLARA VALLEY CHAPTER OF
THE CONSTRUCTION SPECIFICATIONS INSTITUTE

presents a two seminar series:

Introduction to Specifications & Project Delivery Methods: Effects on Specifications

Dates: **Introduction to Specifications:** Friday, April 30, 2010, 9:00 a.m. to 5:00 p.m.

Project Delivery Methods: Friday, May 14, 2010, 9:00 a.m. to 1:00 p.m.

Location: XL Construction
851 Buckeye Court
Milpitas, CA 95035

**Continuing
Education:**



These programs meet CSI/CEN and AIA/CES criteria for Continuing Education.

Participants will receive the following credits:

Introduction to Specifications:

0.7 CSI CEN Continuing Education Units

7.0 AIA Learning Units

Project Delivery Methods:

0.40 CSI CEN Continuing Education Units

4.0 AIA Learning Units

Instructor – John R. Guill, AIA, CSI, CCS, CCCA, SCIP

John R. Guill AIA, CSI, CCS, CCCA, SCIP is Director of Construction Technology for AXIA Architects in Santa Rosa, CA, specializing in Construction Contract Administration, Specifications, Bidding and Quality Control. He has over twenty-five years experience in a wide variety of educational, institutional and industrial facilities for local, state and Federal government agencies as well as corporate and private clients.

Since 2000, Mr. Guill has served on the faculty of Sonoma State University, where he teaches Construction Contract Administration and Construction Specifying in the School of Extended Education's Construction Management Program. He is a regular presenter of continuing education programs on construction-related topics and has received a number of awards and recognitions for architecture, construction specifications and industry education, including honors by Construction Specifications Institute (CSI), the American Institute of Architects (AIA) and the Coalition for Adequate School Housing (CASH).

Introduction to Specifications

8:30 a.m. to 9 a.m.Registration and Snacks

9 a.m. to 5 p.m.Seminar & Question/Answer
Lunch provided

Construction specifications are an essential part of Contract Documentation. Learn how to specify appropriate quality, enforce your design intent, how to coordinate specifications with drawings, hints, tips, tricks and key language for preparing professional specifications. Tour the CSI formats and understand the use and preparation of Master Guide Specifications and the process of preparing a Project Manual.

Project Delivery Methods: Effects on Specifications

8:30 to 9 a.m.Registration and Snacks

9 a.m. to 1 p.m.Seminar, no lunch

Construction specifications for different or non-traditional Project Delivery methods can require use of specialized documents and highly customized administrative procedures. Learn about various Product Delivery methods, how the roles of the parties vary between methods, what contract types are available for use and how to craft specifications and administrative procedures appropriate to the contract type and delivery method.

Mail in registration information below with payment today

Pay in advance or at the door. Checks payable to: "CSI – Santa Clara Valley"

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Registrant: _____

Company Name: _____

Complete Address: _____

Email Address: _____

Phone: _____ Fax: _____

I authorize the CSI to charge my credit card in the amount of: \$ _____.

Cardholder's Name: _____

Credit Card # _____

Exp. Date _____ MC Visa

Signature: _____

Registration Fee:

Introduction to Specs:**\$135.00**

Project Delivery Methods:**\$75.00**

Both Seminars:**\$190.00**

Sorry, no refunds for no-shows.

Send registration & payment to:

CSI Santa Clara Valley

1176 Lincoln Avenue

San Jose, CA 95125

Email: maia@mba-architects.net

QUESTIONS? Call 408-297-0288

Attach a list of additional attendees with email addresses.